

Your Personal Data:

What we need

Claire Grant of Claire Grant Photography will be the 'Controller' of the personal data you provide. It is only myself that will collect basic personal data about you including name, address, email, telephone number and child's details such as name and date of birth.

Why we collect your data

I will need to take basic information from you when you make your enquiry so that I can effectively communicate with you. I will take your name, telephone number, email address and depending on the nature of your enquiry, your due date or your child/children's name and date of birth.

What we do with your data

All the personal data I hold is processed by me and the information you provide to me at enquiry stage is entered onto a database called 17Hats, who are a CRM provider and are compliant under the GDPR law. I use this data and this database to communicate with you regarding your enquiry and then if you proceed in booking, I will use it to communicate with you about the service I will be providing. No third parties have access to your personal data unless the law or my contract with you, allows them to do so.

Your data, which includes images I take during your session are stored on an encrypted MAC PC and an encrypted external harddrive.

How long we keep your data

I keep your images for the length of time agreed upon in my contract with you, after which time they will be deleted. Your information I use for marketing purposes will be kept with us until you notify us that you no longer wish to receive this information.

What are your rights?

If at any point you believe the information I process on you is incorrect you can request to see this information and have it corrected or deleted. If you wish to raise a complaint on how I have handled your personal data, you can contact Claire Grant, hello@clairegrantphotography.co.uk who will investigate the matter.

If you are not satisfied with the response or believe we are not processing your personal data in accordance with the law you can complain to the Information Commissioner's Office (ICO).

What we would also like to do with your data

I would also like to contact you via email to notify you when your baby is about to reach their next milestone session and to remind you of additional sessions I provide I also might like to notify you of any offers or discounts that could apply to you or your family.

Please decide whether you wish to opt in or out to the following communication by selecting yes or no.

Please send me reminders and notifications about future sessions: **Yes or No**

Please send me emails of any promotions or offers: **Yes or No**